

Annual report and financial statements for the year ended 31 March 2013

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#### Legal and administrative information

The LankellyChase Foundation ('the Foundation') is a company limited by Guarantee and not having a share capital (no. 5309739). It is governed by its Memorandum and Articles of Association and registered as a charity (no. 1107583). The Directors of the Charitable Company are the trustees of the charity for the purposes of charity law and throughout this report are referred to as the trustees.

The following details are for the year ended 31 March 2013 and also include changes up to the date on which the accounts were signed.

pointed 1 October 2012

Nicholas Tatman \* Chair, resigned 30 September 2012

Andrew Robinson \* † Vice Chair

Hilary Berg Appointed 5 June 2013

Morag Burnett †

Dodie Carter
Paul Cheng
Martin Clarke
Paul Cotterill
Bobby Duffy
Leo Fraser-Mackenzie \* †

Resigned 25 July 2012
Appointed 5 June 2013
Resigned 26 June 2013
Resigned 25 July 2012
Appointed 5 June 2013
Resigned 28 February 2013

Victoria Hoskins \*
Marion Janner †
Peter Latchford
Clive Martin \*

Jane Millar Appointed 5 June 2013

Kanwaljit Singh †

Simon Tucker Appointed 5 June 2013

Co-optee Jake Hayman Appointed 5 June 2013

Staff team Julian Corner Chief Executive and Company Secretary

Susan Ash Programme Director, to 31 July 2012
Lindsey Barker Finance Officer, to 23 May 2013
Karen Cromton Office Manager, from 21 May 2013

Marian Durban Financial and Administration Manager to 30 June 2013
Alice Evans Programme Director, Systems Change, from 5 May 2013

Karen Flippance PA/Information Officer, to 30 June 2013
Jane Gibson Administrative Secretary, to 30 June 2013
Ailsa Hollond Programme Director, to 8 January 2013

Sara Longmuir Finance and Administration Director, from 1 August 2013

Habiba Nabatu Programme Support Officer, from 12 June 2013

Cathy Stancer Programme Director

Dan Vale Programme Director, Knowledge and Learning, from

10 October 2012

Brian Whittaker Programme Director

<sup>\*</sup> member of the Finance and Social Investment Committee during the year † member of the Administration Committee during the year

Principal office and registered office Greenworks, Dog and Duck Yard

Princeton Street London WC1R 4BH

Telephone 020 3747 9930

Website www.lankellychase.org.uk

Company registration number 5309739

Charity registration number 1107583

Auditors Kingston Smith LLP

Devonshire House, 60 Goswell Road

London EC1M 7AD

Bankers The Royal Bank of Scotland PLC

St Giles

Oxford OX1 3ND

Lloyds TSB Bank plc

Market Place

Didcot

Oxfordshire OX11 7LQ

Legal advisers Bates, Wells & Braithwaite

2-6 Cannon Street London EC4M 6YH

Investment managers CCLA Investment Management

Senator House, 85 Queen Victoria Street

London EC4V 4ET

Ruffer LLP

80 Victoria Street London SW1E 5JL

Sarasin and Partners LLP

Juxon House, 100 St Paul's Churchyard

London EC4M 8BU

Schroders & Co. Limited 3<sup>rd</sup> Floor, 100 Wood Street

London EC2 7ER

#### Report of the trustees

The trustees present their report together with the accounts of the LankellyChase Foundation for the year ended 31 March 2013. The legal and administrative information on pages 2 and 3 forms part of this report.

#### Overview

This has been a year of considerable change for the LankellyChase Foundation. Following its decision to close its five grant programmes and focus exclusively on severe and multiple disadvantage, the board of trustees agreed a final allocation of grants under the old criteria. It also took the first substantive steps towards implementing its new strategic focus by awarding the first tranche of grants to charities that will form a new Promoting Change Network (PCN).

In support of its new focus, the board of trustees also made the difficult decision to move the Foundation's central office to central London. The aim of the move was to enable the Foundation to connect better with partners and the national debate. It also welcomed a new and externally recruited Chair, Dame Suzi Leather, who brings a wealth of experience and commitment.

#### Objects of the Foundation

The Foundation's objects are to promote any charitable purposes under the law of England and Wales. The trustees define the policies which underpin the Foundation's grant programmes and have agreed the following mission statement:

"Our mission is to bring about change that will transform the quality of life of people who face severe and multiple disadvantage.

By severe and multiple disadvantage we mean the persistent clustering of severe social harms, particularly homelessness, substance misuse, mental and physical illness, extreme poverty, and violence and abuse."

#### **History**

The LankellyChase Foundation is the amalgamation of two grant-making trusts, the Lankelly Foundation and the Chase Charity.

The Chase Charity was established on 18 May 1962 and the Lankelly Foundation on 18 March 1968. The two Settlors were business colleagues and from the start the trusts had a shared administration. Over the years they worked closely together, with their grant-making policies complementing each other. On 9 December 2004 the two trustee bodies amalgamated the trusts and the new LankellyChase Foundation was incorporated.

The new Foundation has sought to be focused and strategic in its response to an increasingly complex environment. Its commitment to transforming the lives of the most disadvantaged has intensified to the point that this is now the defining aim of its work.

# Structure, governance and management

The board of trustees administers the Foundation. The board appoints trustees who then serve for four years, after which they may be re-appointed to serve one further term of up to four years. The Chair is appointed by the trustees through external competition and serves for a maximum of two 3-year terms.

Periodically the board reviews the range of skills among trustees and may recruit new trustees to fill any gaps in the skillset of the board. New trustees are recruited through external competition. Appointments are made based on the skills that the board decides are required to manage the Foundation and develop its work.

An induction programme is arranged for new trustees. Involvement in external training (such as that offered by the Association of Charitable Foundations) is encouraged.

The full trustee board meets three times a year to manage the Foundation. In addition, a group of trustees meet twice a year to consider and decide upon major grant recommendations. The day-to-day administration is delegated to the Chief Executive who is supported by a staff team.

The trustee board has also established three sub-committees:

- The Investment Committee meets ahead of each board meeting to oversee the management of the Foundation's assets
- The Audit and Risk Committee also meets ahead of each board meeting to oversee the main risk and audit requirements
- The Administration Committee meets as required but at least once a year, to oversee the practical administration of the Foundation.

# Risk management

At least once a year, the trustees review the risks facing the Foundation in areas of operations, administration and finance. They identified the potential impact and probability of major risks to which the Foundation might be exposed and are satisfied that appropriate measures and systems to mitigate these risks are in place.

#### Aims and outcomes

The trustees established a number of aims for 2012/13 concerning governance, administration, finances, social investment and the United Nations Principles of Responsible Investment (UNPRI). Those aims and the outcomes in the year were as follows:

Aim	Outcome
Governance	
Following her appointment by the trustees as Chair, Dame Suzi Leather succeeded Nick Tatman in the role on 1 October 2012. The trustees then undertook a review of its skills requirements in the light of its new strategy, and retained a search agency to facilitate the process. It sought additional skills in the fields of communications, research, investment and social enterprise.	Six new trustees were identified following the external search process: Hil Berg, Professor Jane Millar, Bobby Duffy, Paul Cheng, Simon Tucker and Martin Clarke. In addition Jake Hayman was appointed as a non-executive advisor to the Investment Committee. The new trustees started in post on 5 June 2013.
Administration	
In June 2012, the trustees considered the location of the Foundation's head office in the light of its new strategy. It concluded that a rural Oxfordshire location presented a significant barrier to its future effectiveness, and it authorised relocation to central London within 12 months.	A new office was identified in Princeton Street, London WC1R 4BH. After refurbishment works, the Foundation's staff began work there in June 2013. Four staff members opted not to relocate, and were therefore entitled to a redundancy package.

Aim	Outcome
	The new office will allow the Foundation to convene meetings and host events connected to its mission and to act as a hub for partner organisations.

#### **Finances**

The trustees authorised a total budget (excluding investment management and social investment fees) of £5,901,340 made up of: £5,003,500 grants budget, £785,640 £7,200 for administration. for expenditure and £105,000 one-off budget for the costs of relocation. In setting this budget they recognised that this would exceed the estimated income for the vear approximately £2,000,000.

Total expenditure, excluding investment management and social investment fees, was £6,245,290. This was made up of £4,993,291 of grant-making, and £728,356 administration (governance and support) costs. In addition, the costs of relocation totalled £215,678 and included redundancy payments for staff members who were unable to relocate. Freehold buildings were revalued as a result of the premises being vacated and prepared for sale and an impairment in their value was provided of £307,965.

#### Social investment

The trustees have allocated £5,200,000 of the Foundation's capital for social investment. The aim is to build up a portfolio of 10-15 investments. The trustees have resolved that no single investment should exceed 10% of the total value of the portfolio, thus effectively setting the maximum size for any single investment of £500,000 though in practice they expect the average size of investment to be less than the maximum.

The Investment Committee considers social investment opportunities and makes recommendations to the board. Two social investments were agreed during the year: £250,000 for Bristol Together and £250,000 for Resonance Real Lettings Property Fund.

# **United Nations Principles of Responsible Investment (UNPRI)**

The trustees place great importance on responsible investment and aim to continue their endorsement of the UNPRI and their focus on socially responsible investment.

The board of trustees agreed in principle that the Foundation should support the formation of a Charities Responsible Investment Network, which would strengthen its ability to meet its responsibilities under the UNPRI.

#### **Grant priorities and selection procedure**

The Foundation normally only makes grants to organisations operating in the United Kingdom which have recognised charitable status or clear charitable purposes. In 2012/13, the Foundation's grant-making was split across two main strands:

- 1. The final grants paid out to four grant programmes that closed to application on 30 March 2012:
  - Free and Quiet Minds
  - Local People Local Places
  - Breaking Cycles of Abuse
  - The Arts
- The creation of the Promoting Change Network (PCN). This aim of this network is to bring together outstanding organisations across the country that are committed to making common cause with each other and with LankellyChase to lever wider change for people facing severe and multiple disadvantage.

#### Public benefit requirement

The trustees aim to meet their public benefit responsibilities, as laid out in Section 4 of the Charities Act 2011, by using the Foundation's resources to support agencies which seek to enable some of the most disadvantaged people in our society to lead full and independent lives.

#### Grant application process

# 1. Old programmes

Under the Foundation's old programme structure, applications could be made at any time. Proposals could be discussed beforehand by email or telephone. The application process would almost always include a visit from a staff member and applicants should expect the process to take up to six months.

#### 2. New programme

A new application methodology was trialled for the Promoting Change Network (PCN). The Foundation published grants criteria and a Theory of Change, which it asked applicants to read. An application window was opened for initial expressions of interest. These were narrowed down to those that most closely met the criteria, and each of these was invited to submit a full application developed in close collaboration with a LankellyChase Foundation lead.

# Review of grant activity

# 1. Old Programmes

The following brief summary gives an outline of those programmes which closed to application on 30 March 2012:

	No.	Value £
Free and Quiet Minds: 5 grants were awarded, totalling £138,0	000	
Black and Minority Ethnic Groups (BME)	4	123,000
Destitute Asylum Seekers	1	15,000
Local People, Local Places: 9 grants were awarded, totalling £	2371,000	
Multi-Purpose Community organisations	5	216,000
Social Enterprises	2	83,000
Social and Responsible Investment	1	27,000
Churches Conservation Trust	1	45,000
Breaking Cycles of Abuse: 12 grants were awarded, totalling	£729,400	
Domestic Abuse	7	335,000
Rape and Sexual Violence	4	259,400
Family Action (annual grant)	1	135,000
The Arts: 10 grants were awarded, totalling £418,820		
Young People	3	115,000
Unlocking Creativity	6	268,820
Excellence in the Arts	1	35,000

#### 2. New Programme

Nearly six hundred expressions of interest were received to join the new Promoting Change Network (PCN). Of these, 37 were considered to be sufficiently relevant and powerful to warrant development into full applications. As this number exceeded the total that could be funded from the 2012/13 budget, 19 were taken to a grants committee in February 2013, and 18 were reserved for April 2013. Of the initial 19, 15 were awarded grants under the Promoting Change Network. In addition, one grant of £100,000 was made from a fund set aside for organisations in crisis.

This number of grants reflects the Foundation's desire to invest substantially in a smaller number of ideas that can powerfully support its *Theory of Change*.

#### Wider activity

As part of its new strategic focus, LankellyChase Foundation has committed itself to working more developmentally, to foster learning, evidence and innovation in the field of severe and multiple disadvantage. To this end, four projects were initiated and supported in 2012/13:

#### 1. Profile of severe and multiple disadvantage

Heriot Watt University has been commissioned to compile the UK's first profile of severe and multiple disadvantage. Most authoritative population data available to social policy, including data on poverty and social exclusion, are derived from household surveys. These surveys do not include people who are not routinely found in stable households, perhaps because they are in hostels, refuges, hospitals and prisons. By bringing together all of the available data into an integrated profile, policy makers, practitioners and other key audiences will have a user-friendly resource that will allow them to understand the scale and nature of the issues facing the UK's most marginalised people.

#### 2. Young people facing severe and multiple disadvantage

Many people who face severe and multiple disadvantage in adult life were on a predictable trajectory to this point from a young age. Hence there are opportunities to take early action that are lost. The Social Research Unit at Dartington has been commissioned to support LankellyChase Foundation to develop a strategy to improve the quality of lives of young people facing severe and multiple disadvantage.

#### 3. Ethnic inequalities in mental health

Building on its longstanding support for black and minority ethnic (BME) led mental health organisations, LankellyChase is working with the Afiya Trust, the Centre for Mental Health and Mind, to scope a strategy for improving ethnic inequalities in mental health.

#### 4. Politics and severe and multiple disadvantage

The Institute for Public Policy Research was appointed to analyse the political case for improving the lives of those facing severe and multiple disadvantage, in particular learning the lessons from New Labour's social exclusion policies. The final report was launched in July 2012.

LankellyChase continues to engage with partners from the Corston Independent Funders Coalition to find ways of improving the lives of women facing severe and multiple disadvantage.

Performance: monitoring and evaluation

#### 1. Old programmes

The trustees require a report from the grantee at the end of any funding period that reflects on the full period of the Foundation's support. Foundation team members then prepare a short commentary on each grantee, to note both the success and learning significance of the work funded in order to inform future grant-making policies and practices.

# 2. New programme

Learning from the experience of its new grantees is critical to the future focus of LankellyChase Foundation. In the majority of cases, grants under the new programme include resources to pay for either internal or external evaluation, and support will be provided to enable the grantees to develop the design of the evaluation.

Alongside this, a Programme Director from LankellyChase will liaise closely with each project, visiting at least annually, and feeding learning and insights back into LankellyChase. The Foundation will also facilitate regular exchange of learning between members of the Promoting Change Network, both virtually and through regular network meetings.

#### Investment report

The trustees determine the broad investment policy. The overriding objective is to maintain the real value of the endowment portfolio whilst maximising the income available for current spending. In the past the endowment has been considered permanent however the ability to utilise capital to achieve the Foundation's goals is not limited. In light of this the trustees follow a Total Return policy, that is, it takes into account not only the capital appreciation, but also the income received on the portfolio.

The Foundation is committed to investing its assets in accordance with the United Nations Principals for Responsible Investing (UNPRI) and has established a code to which it expects its fund managers to adhere. The Trustees engage four investment management houses to manage a portfolio of assets on a discretionary basis which had a value of £118 million at 31 March 2013. These houses have been chosen to complement each other and reduce style bias and manager risk. As such, they employ a range of strategies to meet the investment objectives and report performance against stated benchmarks. In addition, for consistency, the trustees measure long term performance against a simplistic bond/equity benchmark. The underlying holdings within the endowment are readily marketable and are either quoted on recognised exchanges or are authorised unit trusts or open-ended investment companies.

Funds have been drawn from the endowment into the social investment portfolio over the year. The intention is to establish a portfolio across a range of social investment sectors. Investment has continued throughout the year and the intention to place approximately £1 million p.a. remains. The trustees have separated the endowment and social portfolios to enable clarity when evaluating the investment and social return over the long term.

#### Performance

Equity markets were profitable for investors over 2012/13 and this was reflected in the performance of the endowment portfolio. The capital value of the endowment portfolio increased over the year in line with markets after allowing for the movement of the remainder of the allocation to the social investment portfolio. Income from the endowment reduced on absolute terms reflecting the reduction in interest income globally over the year. Overall however, the total return from the investments was in line with expectations.

#### Responsible investment

The Foundation is committed to investing its assets in accordance with the UN Principles for Responsible Investment (UNPRI) and has established a code to which it expects its fund managers to adhere.

#### Endowment fund

The trustees have always intended to maintain their charitable activities in perpetuity and so while the endowment of the Foundation is expendable the trustees have treated it as permanent. The overriding objective of the investment policy has been to preserve the real value of the capital in this fund whilst at the same time maximising the income from it to spend on charitable purposes. Recognising that spending only income and reinvesting capital does not optimise current spending, the trustees are prepared on a prudent basis to spend some of the capital of this fund to meet their strategic objectives.

#### Investment portfolio

This portfolio contains the bulk of the Foundation's assets. Until recently this has been managed by three City fund managers each with separate written discretionary mandates. Certain restrictions apply to all fund managers such as a ban on investing directly in tobacco related companies, but each fund manager has agreed asset allocation bands and performance benchmarks against which performance is reviewed.

Arrangements that had been started in 2011/12 to change two of the fund managers and engage three new management firms were progressed. The portfolio was divided among the managers more or less in the ratio 40%, 30%, 20%, 10%. The total value of the endowment fund investments rose from £115 million in 2012 to £118 million in 2013 (2012: fall of £4 million).

#### Social investment fund

In 2011/12 the trustees had allocated £5.2 million to be invested separately from the main investment portfolio in a range of social investments. Achieving the maximum financial return was not to be the overriding consideration in making, and reviewing the success of, these social investments. Decisions about investments in this fund are made by the trustees who may take advice about individual investments and contracts if deemed necessary.

In accordance with their overriding objective of maintaining the real value of the endowment and in recognition of the potential for losses in the social investment fund while this market develops, capital gains from this fund are reinvested in the fund and not allocated to the grants programme.

The Foundation remains active in a network of other Foundations who are keen to advance the volume and profile of social and impact investing.

#### Reserves policy

Although the endowment is expendable, the trustees treat it as permanent. The trustees consider it prudent to hold a short term reserve of approximately six months' operational expenditure.

The Foundation holds considerable cash reserves to meet known future commitments. At the year end this cash was under its direct control, although consideration is being given to alternatives in order to diversify the risk.

#### Investment risk and social impact

The trustees are prepared to accept different levels of risk for the different funds identified above.

The Foundation is able to identify its requirements for liquid funds due to the manner in which grant expenditure is accounted for and through the preparation of regular annual and longer term spending plans. The trustees have taken a cautious approach to risk with respect to both credit and investment risk for assets held to meet short term liabilities. As noted above this risk has become more concentrated as a result of the short term assets gradually falling under the direct control of the trustees but this concentration risk has been identified and is being addressed.

The trustees have twin aims of maintaining the real value of the endowment portfolio whilst maximizing the income available for current spending. A variety of instruments is needed to ensure that the value of both the sums available for spending, and the capital value of the portfolio, increase or at least are maintained in real terms. Inflation is a key risk for the investment portfolio but given that the portfolio is treated as permanent, short term fluctuations in its value can be tolerated.

The trustees recognise that the returns from investments held in the social investment fund come from a blend of social impact and the traditional investment measures of income generated and increase in capital value. The blend of social and investment return from each investment is assessed individually so that the overall aim of preserving the real value of the endowment can be maintained.

# **Future plans**

Following the recruitment of six new trustees, the Board will start to develop a long term strategy that will determine its action and investment over the next five to ten years.

More immediate plans include:

- 1. Establishing the Promoting Change Network (PCN)
- 2. Developing an evaluation methodology for our key grants
- 3. Delivering the first stages of our two special initiatives on young people and ethnic inequalities in mental health
- 4. Diversifying our social investment portfolio and working to align our social investment portfolio more closely with our mission
- 5. Extending our reach to new and unusual ideas, models and partners
- 6. Building relevant partnerships with other funders
- 7. Building our capability to communicate and engage
- 8. Building our wider organisational capacity

A new grants programme, designed to reach organisations less represented in the existing portfolio of grants, such as BME-led and smaller organisations, will launch in the autumn of 2013. The Foundation hopes, in particular, to attract projects and ideas that are outside the currently service delivery paradigm.

#### Statement of trustees' responsibilities

The trustees (who are also directors of The LankellyChase Foundation for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently
- observe the methods and principles in the Charities SORP
- make judgements and estimates that are reasonable and prudent
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- a. there is no relevant audit information of which the charitable company's auditors are unaware; and
- b. the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

This report has been approved in accordance with the special provisions relating to small companies with part 15 of the Companies Act 2006.

Approved by the board of trustees and signed on their behalf by:

Dame Suzi Leather Chair

Date 23 October 2013

# Independent auditor's report to the members of the LankellyChase Foundation

We have audited the financial statements of The LankellyChase Foundation for the year ended 31 March 2013 which comprise the Statement of Financial Activities, the Income and Expenditure Account, the Statement of Total Recognised Gains and Losses, the Balance Sheet and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to any party other than the charitable company and charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

#### Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement set out on page 13 the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

#### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

# **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2013 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

# Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- · certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit;
   or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies exemption in preparing the Trustees' Annual Report.

Nicholas Brooks (Senior Statutory Auditor) for and on behalf of Kingston Smith LLP, Statutory Auditor

Devonshire House 60 Goswell Road London

Date: 23 October 2013

EC1M 7AD

# Statement of financial activities for the year ended 31 March 2013

	Note	Endowment fund £	Restricted fund £	Unrestricted fund £	Total 2013 £	Total 2012 £
Incoming resources						
Incoming resources from generated funds						
Investment income Donation: Northwood Trust	2	18,948 -	- -	3,665,244 58,748	3,684,192 58,748	4,278,876 -
Corston Independent Funders' Coalition	18	-	-	-	-	24,759
Women's Diversionary Fund (2)	18		5,900		5,900	550,000
Loan Interest	10	470	3,900	<u>-</u>	470	560
Other Income Profit on sale of tangible		-	-	8,463	8,463	-
asset				2,166	2,166	3,824
Total incoming resources		19,418	5,900	3,734,621	3,759,939	4,858,019
Resources expended Cost of generating funds Investment management						
costs	3	415,759	_	_	415,759	218,953
Social investment fees		9,745	-	-	9,745	-
Charitable activities Grant-making						
Grant expenditure	4	-	34,200	4,815,680	4,849,880	5,727,614
Research and evaluation	4	-	- 4	2,126	2,126	38,400
Grant-making costs Governance costs	5 6	-	4,575	810,958	815,533 54,108	719,559 66,894
	0	-	-	54,108	54,106	00,094
Exceptional items and reorganisation costs Relocation costs Impairment in value of	10	-	-	215,678	215,678	-
freehold buildings		<del>-</del>		307,965	307,965	<del>-</del>
Total resources expended		425,504	38,775	6,206,515	6,670,794	6,771,420
Net outgoing resources for the year		(406,086)	(32,875)	(2,471,894)	(2,910,855)	(1,913,401)
Other recognised gains and losses Unrealised gains/(losses)						
on investments		9,940,701		<u>-</u>	9,940,701	(3,369,975)
Net movement in funds		9,534,615	(32,875)	(2,471,894)	7,029,846	(5,283,376)
Transfer between funds	17	(2,030,616)		2,030,616		
		7,503,999	(32,875)	(441,278)	7,029,846	(5,283,376)
Fund balances brought forward at 1st April 2012		117,513,442	54,706	1,209,317	118,777,465	124,060,841
Fund balances carried forward at 31st March 2013		125,017,441	21,831 Note 18	768,039	125,807,311	118,777,465
			14010 10			

All gains and losses in the year are included in the Statement of Financial Activities and arise from continuing activities.

# Income and expenditure account for the year ended 31 March 2013

	2013 £	2012 £
Income		
Investment income	3,665,244	4,271,876
Women's Diversionary Fund (2) income	5,900	550,000
Corston Independent Funders	_	24,759
Northwood	58,748	-
Other income	8,463	-
Profit on sale of tangible asset	2,166	3,824
Total income	3,740,521	4,850,459
Expenditure		
Charitable activities	5,667,539	6,485,573
Governance	54,108	66,894
Exceptional items	523,643	
Total expenditure	6,245,290	6,552,467
Net expenditure for the year	(2,504,769)	(1,702,008)

# Statement of total recognised gains and losses

	2013 £	2012 £
Net expenditure for the year	(2,504,769)	(1,702,008)
Unrealised gains/(losses) on investments		-
Total (losses)/gains for the year	(2,504,769)	(1,702,008)

The income and expenditure account and statement of recognised gains and losses are presented in compliance with the Companies Act 2006 and exclude movements on the endowment fund.

# Balance sheet as at 31 March 2013

		20	13	20	012
	Note	£	£	£	£
Fixed assets					
Tangible assets	11		444,189		760,777
Investments					
Expendable endowment	12		118,124,943		115,005,503
Social investments	13		5,195,417		1,180,944
			123,764,549		116,947,224
Current assets					
Debtors	14	11,837		28,517	
Investments	15	1,000,000		5,100,000	
Bank and cash balances		7,095,496		2,144,570	
		8,107,333		7,273,087	
Creditors: amounts falling					
due within one year					
	16	(4,265,571)		(3,666,346)	
Net current assets			3,841,762		3,606,741
Total assets less current li	abilitie	es	127,606,311		120,553,965
Creditors: amounts falling					
due after more than one					
year					
Grants payable			(1,799,000)		(1,776,500)
Net assets			125,807,311		118,777,465
Funds					
Expendable endowment			125,017,441		117,513,442
Restricted funds	18		21,831		54,706
Unrestricted funds	17		768,039		1,209,317
	19		125,807,311		118,777,465

These Financial Statements have been prepared in accordance with the provisions applicable to companies subject to small companies regime within Part 15 of the Companies Act 2006.

The financial statements were approved by the Board of Trustees and authorised for issue on and are signed on its behalf by:

Dame Suzi Leather Chair of the Board of Trustees Date: 23 October 2013

# Notes to the financial statements for the year ended 31 March 2013

# 1. Accounting Policies

# **Basis of accounting**

The financial statements have been prepared under the historical cost convention as amended for the revaluation of investments. The financial statements are prepared in accordance with the Statement of Recommended Practice (SORP) - Accounting and Reporting by Charities (issued in March 2005) applicable accounting standards and the Companies Act 2006.

The Charity has availed itself of the provisions of paragraph 3(3) of schedule 4 of the Companies Act and adapted the Companies Act format to reflect the special nature of the charitable company's activities.

#### **Investment income**

Income arising from listed investments is accounted for when received by the Foundation or its agents. Other investment income is recognised when receivable on an accruals basis.

#### Other income

Other income is accounted for when the amount receivable can be identified with reasonable certainty. In practical terms this is frequently the time of receipt.

#### **Resources Expended**

Resources expended are included in the Statement of Financial Activities (SOFA) on the accruals basis.

Costs of generating funds are the fees due in respect of investment managers' services.

Charitable activities are those costs relating to the grant making activities of the charity and include the grants and apportioned support costs.

Support costs are those related to all the activities of the organisation and are apportioned on the basis set out in note 7.

Governance costs are the costs associated with the strategic direction of the organisation and with meeting regulatory responsibilities.

# Grants

The Foundation makes grants that are generally payable in instalments over a number of years. The full amount of the grant however is accounted for in the year in which the decision is made rather than the year in which payment is made. These grants fall due for payment when all conditions have been met. These conditions will vary according to the purpose and period of the grant.

#### Investments

To comply with the SORP Accounting for Charity regulations, the investments are recorded at their market value in these accounts. It is the Foundation's policy to keep valuations up to date such that when investments are sold there is no gain or loss arising. As a result the SOFA only includes those unrealised gains and losses arising from the investment portfolio throughout the year.

# Depreciation

Individual fixed assets of £500 or more are capitalised in the accounts at cost.

Tangible fixed assets are depreciated at rates calculated to write off the cost of each asset over its anticipated useful life on a straight line basis. The following rates are applied:

Motor vehicles 25% per annum Office furniture and equipment 25% per annum

No depreciation is included on the buildings as their residual values approximates to the cost at which it is included in accounts.

#### **Pension costs**

Contributions by the Foundation to the personal, money purchase, pension schemes held in the names of the individual employees are recognised in the year in which they are payable.

#### **Funds**

The expendable endowment fund represents the capital of the Foundation. Income arising from investments which form the assets of the fund are treated as unrestricted funds.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors.

Unrestricted funds are those funds available for use at the discretion of the trustees in furtherance of the general objectives of the Foundation.

#### **Charity status**

The charity is a company limited by guarantee. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per member of the company.

#### 2. Investment income

	2013	2012
	£	£
Listed investments		
UK equities	1,895,650	2,488,782
UK fixed interest/bonds	502,904	913,161
Overseas equities	781,073	301,538
Property	110,468	406,613
Euro property	145,896	20,245
Cash instruments	16,850	40,769
Other asset classes	73,723	3,320
Bank interest	137,247	96,907
Feed in tariff	1,433	541
	3,665,244	4,271,876
Social investments	18,948	7,000
Total investment income	3,684,192	4,278,876

# 3. Investment managers' costs

The figure disclosed in the accounts does not include fees of £191,416 (2012: £172,644) which are additionally charged by the fund managers in respect of Collective Investment Schemes. These charges are reimbursed by the fund managers when calculating their fee. Gross management fees amount to £607,175 (2012: £391,597).

# 4. Grant expenditure

Grants were made under the following programme headings.

	2013	2012
	£	£
Grants authorised during the year		
Annual grants	135,000	192,000
Arts programme	419,020	537,800
Breaking the Cycles of Abuse	594,400	1,007,390
Custody & Community	279,000	986,500
Free and Quiet Programme	138,000	874,000
Local People, Local Places	518,800	1,145,500
Social investment	50,000	-
Promoting Change Network (PCN)	2,161,000	-
Special initiatives	150,000	-
Emergency Fund	100,000	-
Ad hoc	315,000	
Total grants authorised during the year	4,860,220	4,743,190
Cancelled grants	(28,998)	(121,784)
Returned grants	(15,542)	(19,244)
	4,815,680	4,602,162
Women's Diversionary Fund Grants		
Women's Diversionary Fund (1) - grants*	-	93,000
Returned and cancelled grants	-	(83,635)
Women's Diversionary Fund (2) - grants*	34,200	1,116,087
, , ,	34,200	1,125,452
Total grants payable	4,849,880	5,727,614
Research and evaluation		
Unrestricted fund (LankellyChase Foundation)		
Institute for Public Policy Research	-	23,400
TLC Evaluation	(149)	-
PK Consultancy	2,275	
	2,126	23,400
Restricted fund (Women's Diversionary Fund 1)		
City University London		15,000
Total research and evaluation expenditure	2,126	38,400

# 5. Grant-making costs

5. Grant-making costs	2013 £	2012 £
Direct costs comprise		
Consultancy	26,440	701
Databases	94,854	12,850
Website	15,416_	274
	136,710	13,825
Support costs (note 7)	674,248	682,355
	810,958	696,180
Restricted costs	3.3,333	000,100
Administration costs	4,575	23,379
	815,533	719,559
6. Governance costs		
	2013	2012
	£	£
Legal expenses	1,002	5,918
Audit fees		
Current year provision	13,000	12,700
Prior year under provision and VAT	2,479	350
Membership UNPRI	792	792
Chair and trustee recruitment	15,982	26,030
Support costs (note 7)	20,853	21,104
	54,108	66,894

# 7. Support costs

The key elements of support costs are set out below. Costs are allocated on the basis of the proportion of staff time spent in each area.

	Grant support	_	Total 2013	Total 2012
	£	£	£	£
Employee costs (note 8)	537,470	16,623	554,093	583,626
Pension advice	1,078	33	1,111	960
Professional costs				
(consultancy, HR support)	22,221	687	22,908	32,044
Office expenses	51,438	1,591	53,029	20,082
Motoring expenses	4,046	125	4,171	6,930
Premises	17,454	540	17,994	17,847
Training/conferences	5,506	170	5,676	9,425
Bank charges	826	26	852	922
Visiting/travelling	24,091	745	24,836	27,543
Reimbursement of Women's	i			
Diversionary Fund(1)	(3,856)	(119)	(3,975)	(9,942)
Exchange rate variance	1,690	52	1,742	(1,431)
Depreciation	12,284	380	12,664	15,453
Total at 31 March 2013	674,248	20,853	695,101	703,459
Total at 31 March 2012	682,355	21,104	703,459	

#### 8. Staff costs

	2013	2012
	£	£
Included in support and governance costs		
Gross salaries	420,657	452,981
Social security costs	47,868	54,369
SMP reclaimed	-	(6,800)
Pension costs - staff	56,160	64,576
Pension paid to a former employee	19,004	18,433
Recruitment costs	10,404	67
	554,093	583,626

One employee's remuneration fell in the band £80,000-£90,000. The pension contributions to a money purchase scheme for this individual were £9,000 (2012: £1,048).

The average monthly number of staff employed during the year was 9 (2012: 10).

#### 9. Transactions with trustees

Reimbursement of travelling expenses, incurred for attending meetings and seminars during the year, totalling £5,844 (2012: £5,213) was made to 12 trustees (2012: 12). No trustee received remuneration in the year or previous year.

# 10. Exceptional item

Costs incurred due to the relocation of the office from Oxfordshire to London have been analysed in the accounts as exceptional items.

In addition, when the Oxfordshire property was valued for sale, a likely diminution in value of the property was identified and was provided for in these accounts.

#### 11. Tangible assets

-	Freehold property £	Motor vehicles £	Furniture & equipment £	Total £
Cost				
Brought forward at 1 April 2012	731,965	57,091	22,071	811,127
Additions	-	-	9,576	9,576
Disposals		(26,822)		(26,822)
Carried forward at 31 March 2013	731,965	30,269	31,647	793,881
Depreciation				
Brought forward at 1 April 2012	-	30,316	20,034	50,350
Charge for the year	-	10,727	1,937	12,664
On disposals	-	(21,287)	-	(21,287)
Provision for impairment of value	307,965			307,965
Carried forward at 31 March 2013	307,965	19,756	21,971	349,692
Net book value at 31 March 2013	424,000	10,513	9,676	444,189
Net book value at 31 March 2012	731,965	26,775	2,037	760,777

# 12. Investments – expendable endowment

	Expendable
	endowment
	£
The investments held at 31 March 2013 comprised:	
Listed investments	
UK fixed interest/bonds	18,458,699
Global fixed interest/bonds	2,755,180
UK equities	40,380,081
Global equities	43,093,991
Property funds	3,513,760
Other assets	6,846,918
Total listed investments	115,048,629
Cash held as part of the investment portfolio	3,076,314
Total investment portfolio as at 31 March 2013	118,124,943
Total cost value	100,505,861
	Endowment
Reconciliation of movements in investments	£
Amounts brought forward at 1 April 2012	114,268,659
Sales proceeds	(96,410,937)
Purchases	87,250,206
Revaluation at 31 March 2013	9,940,701
Amounts carried forward at 31 March 2013	115,048,629

The SORP requires that investments are revalued to their open market value at 31st March 2013. This value is the mid price as quoted on a recognised stock market. Unlisted investments are valued by the Trustees. The resulting revaluation gain is taken to the Statement of Financial Activities as an unrealised gain.

Holdings representing more than 5% of the portfolio valuation:

	Holding	Market value
		£
Sarasin Sterling Bond - I Inc	8,491,662	9,459,711
Sarasin International Equity Income - I Inc	5,865,272	6,962,078
Sarasin Equisar - Global Schematic (Sterling Hedged) - I inc	4,091,513	5,830,406

During the course of the year the charity held a review of the fund managers holding its assets and in May 2012 made changes to the fund managers engaged. BlackRock and Cazenove, who held £82m of assets as at 31 March 2012, were replaced by CCLA, Ruffer and Schroders. Sarasin continued as a fund manager.

# 13. Investments - social investments

The social investments held at 31 March 2013 comprised:

	Brought forward as at	Return of capital/	Purchases in year	Accrued income	Cash movement	Carried forward as at
	1 April 2012	income	c	c	c	31 March 2013
	£	£	£	£	£	£
Tregonwell Almshouses	17,021	(2,988)	-	-	-	14,033
East Lancashire Moneyline (ELM)	200,000	-	-	3,500	-	203,500
Peterborough Social Impact Bond	133,013	-	104,440	-	-	237,453
Big Issue Invest	240,385	-	-	-	-	240,385
Charity Bank preference Shares	200,000	-	-	-	-	200,000
Ethex	25,000	-	5,000	1,775	-	31,775
Social Justice & Human Rights	250,000	-	250,000	-	-	500,000
Bristol Together CIC	-	-	250,000	1,875	-	251,875
Resonance Real Letting Property	-	-	63,766	-	-	63,766
Cash held for social investment	115,525	15,256			3,321,849	3,452,630
Total social investment						
portfolio as at 31 March 2013	1,180,944	12,268	673,206	7,150	3,321,849	5,195,417

A member of the LankellyChase Foundation Board sat on the Board of the Social Justice & Human Rights Centre. The Foundation invests in the Peterborough Social Impact Bond via Social Impact Feeder Ltd. The Foundation is committed to provide further investment in respect of the Peterborough Social Impact Bond, up to the value of £500,000. As at the balance sheet date the carrying value is £237,453.

	2013 £	2012 £
Other debtors Prepayments and accrued income	- 11,837	4,532 23,985
	11,837	28,517
15. Current asset investments	2013	2012
	2013 £	2012 £
Fixed term deposits	1,000,000	5,100,000
16. Creditors: amounts falling due within one	year	
	2013 £	2012 £
Grants payable within one year WDF grants	3,871,910 65,010	3,420,148 173,527
Accruals Miscellaneous creditors	311,078 17,573	70,700 1,971
	4,265,571	3,666,346

#### 17. Unrestricted funds

2013 £	2012 £
1,209,317	1,209,317
(2,471,894)	(1,112,936)
2,030,616	1,362,936
	(250,000)
768,039	1,209,317
	1,209,317 (2,471,894) 2,030,616

#### 18. Restricted fund

The total restricted fund is made up of three distinctive funds: Women's Diversionary Fund (1); Women's Diversionary Fund (2) and The Corston Coalition Partnership

- i. The Women's Diversionary Fund is a partnership between the Ministry of Justice (MOJ) and the Corston Independent Funders' Coalition. The Coalition is an alliance of 24 charitable trusts and foundations seeking to press for full implementation of the Corston Report recommendations and transform how disadvantaged women are treated by the criminal justice system. The Ministry of Justice agreed to contribute £1,000,000 on condition the Coalition matched this with a further £1,000,000. A breakdown of this Restricted Fund is shown below.
- **ii. The Women's Diversionary Fund (2)** has been set up by the Corston Independent Funders' Coalition to provide, alongside the MOJ and National Offender Management Service, time-limited funding to enable the continuation of a critical mass of women offenders' community provision in 2011-12 and 2012-13.
- **iii. The Corston Coalition Partnership (3)** was set up to disperse the remaining funds from the Corston Coalition which was formerly accounted for by the Diana Princess of Wales Memorial Fund which has now closed.

	Brought forward at 1 Apr 2012	Income	Grants agreed	Administration costs	Corston expenditure	Carried forward at 31 March 2013
	£	£	£	£	£	£
Women's Diversionary Fund (1) Women's Diversionary	5,244	-	-	(4,178)	-	1,066
Fund (2) The Corston Coalition Partnership	33,913 15,549	5,900	(34,200)	-	(397)	5,613 15,152
Total	54,706	5,900	(34,200)	(4,178)	(397)	21,831

# 19. Analysis of net assets between funds

	Expendable endowment	Restricted funds	Unrestricted funds	Total
	£	£	£	£
Tangible fixed assets	444,189	-	-	444,189
Fixed assets investments	123,320,360	-	-	123,320,360
Debtors	-	-	11,837	11,837
Current asset investments	-	-	1,000,000	1,000,000
Bank and cash	1,252,892	86,841	5,755,763	7,095,496
Creditors: amounts falling due within one year	-	(65,010)	(4,200,561)	(4,265,571)
Creditors: amounts falling due after more than one year	-	-	(1,799,000)	(1,799,000)
Total at 31 March 2013	125,017,441	21,831	768,039	125,807,311
Total at 31 March 2012	117,513,442	54,706	1,209,317	118,777,465

# 20. Related party transactions

The Vice Chair of the Foundation, Andrew Robinson, is also Director of Market Development at CCLA Investment Management Limited (CCLA), one of the four fund management firms engaged by the Foundation to manage the investment portfolio.

CCLA managed funds totalling £11.5 million (2012: nil) on behalf of the Foundation at the balance sheet date and charged management fees of £32,582 (2012: nil) during the year.

#### 21. Post balance sheet events

On 2 August 2013 the Foundation entered into a ten year lease for premises in London at a rental of £49,875 per annum and service charge of £14,296 per annum (both exclusive of VAT). The lease is subject to a break clause exercisable on 1 August 2018.